

**Committee on User Information Systems, A3B08
Annual Meeting**

Calvert Room
Omni Shoreham Hotel
Washington, D.C.
Wednesday, January 12, 2000
9:00 a.m.

MEETING MINUTES

I. Call to Order - Philip Garvey

Philip M. Garvey, chair of Committee A3B08, called the meeting to order at 9:00 a.m.

A. Self Introductions

All in attendance introduced themselves by stating their name, their affiliation, and whether or not they are a member of the committee.

B. Circulation of Attendance Roster

Phil Garvey circulated the committee roster and the TRB attendance sheet to obtain current information for both members and friends.

C. Approval of Last Meeting's Minutes

The minutes from the mid-year meeting held on September 29, 1999 during the Annual Meeting of the Human Factors and Ergonomic Society in Houston, Texas, were passed unanimously by those members present. The minutes will be posted on the committee's web site along with those from future meetings.

II. TRB Staff Report - Rick Pain

Rick reports to the committee that TRIS is now online at the BTS web site. Keep in mind that it is American literature only. The European IRD is not on-line. If the committee is interested in submitting research problem statements for consideration by NCHRP, the deadline is February 1, 2000. This includes synthesis projects.

February 1 is also the deadline for submitting paper awards and publication recommendations to TRB. For the 2001 meeting, TRB plans on having electronic paper submissions as well as electronic paper reviews. They will be password protected. While electronic submission will not be required, it is anticipated that TRB will get a high submission rate similar to that for this year's pre-print submissions (around 85%). Please send TRB any comments and suggestions for changes you may have regarding the review forms. They are always looking for ways to improve the process.

In September 2000, the conference Traffic Safety on 3 Continents will be held in Victoria, South Africa. If you are interested in submitting an abstract, contact Rick. Also, he will provide you with the web site for the conference. There is a VERY SMALL pot of money available to help with partial funding to offset some costs if the committee wants to sponsor or organize a session.

III. Committee Activities in 1999

A. 3D in Transportation Conference

Mike Roberts reported that the meeting was held in Orlando Summer 1999 and went well. The conference is held every other year and the 1999 conference was the third such event. Armando Rocha is now the chair of the 3D subcommittee and will be heading up the effort for 2001. The 2001 conference will be sometime during the first two weeks in May in Utah. Utah DOT has agreed to be a co-sponsor. The 1999 meeting resulted in a CD-ROM published with the papers from the conference.

B. Committee Midyear Meeting

Beverly Kuhn reported that their mid-year meeting was held in conjunction with the HFES annual meeting in Houston on September 28, 1999. Five members attended and the minutes are available.

C. TRB Paper Review

Beverly Kuhn reported that we had 17 papers submitted this year. Eight (8) were accepted for presentation with only one of those being recommended for publication. Interest has been expressed to form a paper review subcommittee and Alex Vincent has volunteered to chair this subcommittee. If you have suggestions for guidelines for reviewers and/or want to get involved on this subcommittee, contact Alex.

Brian Wolshon suggested that members and friends provide Alex with information on their topics of interest and expertise to help ensure that papers are sent to appropriate or most likely individuals for review. Those in attendance provided Beverly with that information and she will forward it on to Alex. It was also suggested that committee members and friends encourage colleagues who are working on research to submit papers that might fit our committee's scope.

D. TRB's "Transportation in the New Millennium - A Look Forward"

Phil announced that the committee successfully completed its white paper for the CD-ROM. Ten (10) committee members participated in developing the paper and they should be commended for their efforts.

E. Committee Rotation

This past year was the year in which A3B08 underwent committee rotation. A number of members rotated off with new members joining the group. We welcome the following new members:

- Steve Levine
- Mariette Kraan
- David Fenno
- Erik Olsen
- Alex Vincent
- Jerry Wachtel
- Brian Wolshon
- Y.B. Yim
- Helmut Zwahlen

F. Committee Website

Brian Wolshon has been hard a work developing the committee's web site. The URL for the site is <http://www.rsip.lsu.edu/brian/A3B08>. If you information that is appropriate for the site, contact Brian at brian@rsip.lsu.edu. Currently, the site is not linked from TRB's site, but that will be remedied soon. Also, information that is considered non-public (i.e., meeting minutes) will be password protected in the near future. Links, information, etc. is welcome. Also, members check your listing to ensure that your contact information is accurate.

IV. Scheduled Committee Activities for 2000

A. TRB Paper Review

Alex Vincent will be heading up the paper review subcommittee that will handle reviews this next year. If you are interested in assisting with this effort, contact Alex at:

Transport Development Centre
Suite 600
800 Rene Levesque Blvd W
Montreal PQ H3B-1X9
Canada
Phone: (514) 283-0033
Fax: (514) 283-7158
E-mail: vincena@tc.gc.ca

B. Committee's Mid-Year Meeting Location

The committee discussed the possible location for the mid-year meeting. While the Visibility Symposium is a logical opportunity, many committees often have their meetings then and it is difficult to get decent attendance with so many competing meetings. Thus, it was suggested that the meeting be held during the HFES Annual Meeting in San Diego, July 20 – August 4, 2000. This meeting is being held jointly with the International Ergonomic Association. Sue Chrysler also indicated that the Surface Transportation Technical Group of HFES, which has over 300 members, will be having its meeting there as well. Pending suggestion of a different meeting, the committee will have its mid-year meeting in San Diego. For more information about the conference, visit the HFES web site at <http://www.hfes.org>. For more information on the Surface Transportation Technical Group, visit <http://www.wwnet.net/~gstewart/sttg/> or get there via the HFES site.

V. Other Business

A. TRB's 2000 Human Factors Workshop

Fred Hanscom reported on the 2000 workshop. A3B08 is one of the co-sponsors of the 33rd offering. All the sessions generated enough interest to hold them. However, no special brochure was sent out this year, which may have been the reason fewer people pre-registered for the workshops. A total of 105 pre-registered with 157 attending one of the sessions. Fred is looking for suggestions on how to improve the workshops, including marketing strategies.

B. FHWA's Human Factors Highway Safety Handbook Program Plan

Tom Granda and Joe Moyer reported on the status of the handbook. At this point, FHWA only has fundamental information including structure, format, and chapters. Sam Tignor is the technical advisor for the handbook, and anyone interested in volunteering information is asked to contact Sam at sam.tignor@fhwa.dot.gov.

Information received to date will be posted on the web site for committee information. If you have comments, send them directly to Sam and copy Phil at pmg3@psu.edu. This is an opportunity to impact the process. Remember to consider who the end user will be when making suggestions and comments. This committee may consider a subcommittee effort in the future to formalize comments.

Joe and Tom also expressed an interest in speaking to this committee next year about what goes on at Turner-Fairbank. The committee concurred and they will be on next year's agenda.

C. Subcommittee Reports

1. 3D Applications Subcommittee

Mike Roberts reported that Armando Rocha is the new chair of this subcommittee and will be assuming responsibility for organizing the conference for 2001.

2. Subcommittee on ATIS

Y.B. Yim announced that the sub-committee met on Monday in conjunction with the ATIS committee of ITS America. The two groups discussed their mutual interests and activities. They will consider having joint committee meetings in the future or have their meetings back-to-back to facilitate attendance at both.

There will be an ATIS workshop in Scottsdale, Arizona, February 8-10, 2000. The primary topic will be on the deployment and marketing of ATIS services. The subcommittee is also investigating the possibility of having a workshop in California on the Berkeley campus that will look at more of the research aspect of ATIS and how to deploy the technology.

The subcommittee organized 3 conference sessions for the 2000 TRB meeting, each taking an extended look at ATIS internationally in 6 different countries. Committee members and friends are encouraged to attend these sessions as many of the speakers flew from Europe and Asia specifically for their presentations.

- D. Announcements of Interest to the Members of the Committee

1. Visibility Symposium

Helmut Zwahlen announced that the Visibility Symposium will be held May 15-16, 2000 in Washington, D.C. The first day will be held at NAS and will include paper presentations and a dinner. Day 2 will include more papers, mid-year meetings, lunch, and a trip to the Smart Road project in Blacksburg, Virginia. The program will be available electronically. A3B08 is one of the co-sponsors of this event.

2. Human Factors and Ergonomic Society Annual Meeting

San Diego, CA: July 30 – August 4, 2000.

- VI. Adjournment

Phil Garvey called the meeting to a close at 11:30 a.m.