

Transportation Research Board Committee on User Information Systems (UIS) (AND20)

Minutes of Mid-Year Meeting Tuesday, May 22, 2007

Time: 5:20 PM
Location: Omni Houston Hotel in conjunction with the “Freeway and Tolling Operations in the Americas” Conference
Attendees: Beverly Kuhn (Chair), Sue Chrysler, Rich Cunard, and Brian Wolshon (minute taker)

Announcement of a Proposed New Joint Subcommittee

- Subcommittee on Outdoor Advertising/Video Billboards
- Expected to be joint- between UIS, Vehicle User Characteristics, and Simulation and Operational Performance TRB Committees

Transition of ATIS Subcommittee to Task Force Status

- The status-elevation of this subcommittee has been encouraged by Beverly Kuhn for some time given their high level of activity that justifies a move toward separation from the full committee.
- Rich Cunard stated that TRB administration has been discouraging the creation of new committees recently and that these moves will be closely scrutinized
- Based on this policy it looks doubtful whether this transition is likely to take place in the immediate future

Call for Papers

- Call for Paper announcements are due to TRB by the end of May
- Beverly Kuhn stated she would like to generate more paper submissions to the committee, particularly in the historically traditional research areas of the UIS committee, such as human factors, DMS, etc.
- Rich Cunard stated that Call submission were quite easy to accomplish using the TRB web page for this purpose

Other Committee Business and Paper Reviews

- Official UIS committee is 18 members
- The committee has had no recent problems finding adequate numbers of quality paper reviewers
- Reviewers of papers are within their rights to reject out-of-hand any papers that egregiously violate TRB basic standards of submission (length, content, etc.)
- Rich Cunard reiterated TRB publication policy of limiting the maximum number of papers that can be published by any committee to 25 percent of all submissions (or less, if not warranted). This is the case even more are “recommended for publication” by the committee

- Beverly Kuhn stated she expects to develop and send out a formalized list of member liaisons to other TRB committees
- Rich Cunard stated that the deadlines for the submission of session and workshop requests is coming this summer
 - Please contact Beverly Kuhn if any requests need to be made. Even general ideas are acceptable at this point to reserve time/space slots
- Rich Cunard also discussed the new submission deadline policy for papers for the 2008 meeting. Per the TRB this policy is now:

“The TRB 87th Annual Meeting Paper Submission and Review site will open on June 1, 2007. **TRB has implemented dual paper submittal deadlines for the 2008 Annual meeting:** Papers in non-PDF formats must be submitted by midnight of July 27, 2007; and Papers in PDF format must be submitted by midnight of August 1, 2007. (see [Participant Guides](#) for details). Authors are strongly encouraged to convert their paper to PDF format prior to submission to the TRB website to take advantage of the later deadline and to facilitate quicker processing of their paper. TRB also reminds authors that the best way to avoid last minute complications is to submit their paper well before these deadlines.”

- **No motions or other voted-on items of business**

Meeting was adjourned at 6:00 PM